

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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June 22, 2004

FROM: Dr. Keith Gordon, Interim Director
Department of Behavioral Health

SUBJECT: CONTRACTS FOR PRIMARY PREVENTION SERVICES

RECOMMENDATION: Approve contracts with the following agencies to provide primary prevention alcohol and drug services for a total amount not to exceed \$6,180,000 for the period July 1, 2004 through June 30, 2007.

Agency	Geographical Area Served	Contract Amount	Contract Number
Bilingual Family Counseling, Inc.	West Valley	\$600,000	
Casa de San Bernardino, Inc.	East Valley	\$330,000	
Center for Community Counseling & Education	East Valley	\$99,999	
County of San Bernardino Department of Public Health	Countywide	\$886,512	
Hi Desert Mental Health Center DBA Oasis Counseling Centers	Northern Desert	\$393,000 (1 site)	
Inland Behavioral and Health Services, Inc.	East Valley	\$99,999	
Inland Valley Drug and Alcohol Recovery Services	West Valley	\$295,392	
Mental Health Systems, Inc.	Central Valley/Northern Desert	\$247,002 (2 sites)	
Morongo Basin Mental Health Services	Eastern Desert	\$276,000	
One 2 One Mentors, Inc.	Northern Desert	\$333,000	
Operation Breakthrough, Inc.	Mountains	\$221,100	
Para Los Ninos	West Valley	\$99,999	

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Agency	Geographical Area Served	Contract Amount (3 years)	Contract Number
RAP Community Recovery Services	Central Valley	\$198,000	
Reach Out West End	West Valley	\$600,000	
Redlands Yucaipa Guidance Clinic Association, Inc.	East Valley	\$750,000 (2 sites)	
Rim Family Services, Inc.	Mountains	\$120,000	
Rolling Start, Inc.	Countywide	\$99,999	
Social Action Community Health System (SACHS)	East Valley	\$330,000	
San Bernardino Communities Against Drugs, Inc.	East Valley	\$99,999	
WestCare Arizona, Inc.	Needles	\$99,999	
Total Contracted Amount: \$6,180,000			

BACKGROUND INFORMATION: Approval of this item will allow the agencies listed above, to provide programs throughout San Bernardino County to prevent alcohol and drug use and abuse.

The U.S. Department of Education and the Center for Substance Abuse Prevention allocate funds for alcohol and drug prevention programs that are scientifically defensible and performance-based. For over twenty years, the Department of Behavioral Health (DBH) has contracted with community-based agencies that have established a rapport with community residents and are best suited to assist community residents with alcohol and drug-related problems. This includes efforts to address influences which encourage or enable alcohol or drug misuse; to reinforce responsible social attitudes and policies regarding alcohol and drug-related issues; and to stimulate interest and involvement among the leaders of business, government, community groups and local residents in the prevention of alcohol and drug-related problems.

On February 3, 2004, the County Board of Supervisors approved and authorized the release of a Request for Proposals (RFP) to solicit proposals from qualified agencies to provide Primary Prevention Services for residents of San Bernardino County. The RFP was posted on the County of San Bernardino's Internet site and mailed to one hundred and thirty-nine (139) organizations that expressed an interest in providing the types of services requested. The RFP was also advertised in major daily newspapers in San Bernardino and Riverside Counties and smaller publications targeting minority groups.

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A mandatory Proposer's conference was held and thirty-four (34) agencies were represented. Twenty-four (24) proposals were received in response to the RFP from the following agencies.

Agency	Geographical region	Proposed Budget (3 years)
Bilingual Family Counseling, Inc.	West Valley	\$721,791
Casa de San Bernardino, Inc.	East Valley	\$744,735
Center for Community Counseling & Education	East Valley	\$550,778
City of Chino	West Valley	\$933,684
County of San Bernardino Department of Public Health	Countywide	\$1,103,407
HASE & Associates	Countywide	\$830,210
Hi Desert Mental Health Center DBA Oasis Counseling Centers	Northern Desert	\$1,024,172 (2 sites)
High Desert Child, Adolescent and Family Services Center, Inc.	Northern Desert	\$750,000
Inland Behavioral and Health Services, Inc.	East Valley	\$373,566
Inland Valley Drug and Alcohol Recovery Services	West Valley	\$1,844,611
Mental Health Systems, Inc.	Central Valley /Northern Desert	\$3,350,937 (4 sites)
Morongo Basin Mental Health Services	Eastern Desert	\$488,816
One 2 One Mentors, Inc.	Northern Desert	\$359,956
Operation Breakthrough, Inc.	Mountains	\$460,589
Para Los Ninos	West Valley	\$1,977,939
RAP Community Recovery Services	Central Valley	\$816,246
Reach Out West End	West Valley	\$1,538,581
Redlands Yucaipa Guidance Clinic Association, Inc.	East Valley	\$1,054,320
Rim Family Services, Inc.	Mountains	\$350,438
Rolling Start, Inc.	Countywide	\$144,522
Social Action Community Health System (SACHS)	East Valley	\$527,086
San Bernardino Communities Against Drugs, Inc.	East Valley	\$712,782
Top Flight ESO, Inc.	East Valley/Northern Desert	\$694,275
WestCare Arizona, Inc.	Needles	\$159,177

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All proposals were evaluated and ranked by a four-member review team that included representatives from the Department of Behavioral Health, Mental Health Commission, Probation Department and the Human Services System Auditing Division. Evaluations were based on the following criteria: cost of service(s), ability to provide program services specified in the RFP, accessibility of services, program evaluation, reporting and data collection, and staff certifications/licensing.

Based on the evaluation results and the agency's ability to meet the needs of the County, twenty (20) agencies are recommended for a contract to provide services. Services will include community-based mobilization and empowerment activities, alternative activities (i.e. alcohol and drug free social events), environmental/social policy activities (i.e. establishing "drug-free" zones in communities), information dissemination (i.e. public service announcements), prevention education and skills training, problem identification and referral.

The remainder of the agencies were not successful in the procurement process and are not recommended for a contract award for one or more of the following reasons: high cost for services, proposal failed to meet the needs of the target population and/or program services were not clearly identified. These agencies were notified by mail that a protest could be filed by May 19, 2004. Grounds for a protest are:

- The County failed to follow the selection procedures and adhere to requirements specified in the RFP or any addenda or amendments; and/or
- There has been a violation of conflict of interest as provided by California Government Code Section 87100 et seq.; or violation of State or Federal law.

One of the agencies that was recommended for funding, Mental Health Systems, Inc. submitted a protest on May 19, 2004. A protest panel which included representatives from the Department of Behavioral Health, Human Services System Administration and Purchasing Department was convened on May 25, 2004 to review the protest. The protest review panel determined that the appeal was without merit according to the criteria and recommended that the contracts be awarded as determined by the RFP process. A letter dated June 1, 2004 was sent to Mental Health Systems, Inc., notifying them of the panel's findings.

Approval of these contracts will enable each agency to provide alcohol and drug services to approximately 200 clients per month. The contract period is July 1, 2004 through June 30, 2007, and may be extended for two additional one-year periods contingent on the availability of funds, Contractor performance, and Board of Supervisors approval. Contracts may be terminated at any time due to non-availability of funds by the Federal, State and/or County government or with a 30-day written notice. The total dollar amount to be spent is not anticipated to exceed \$6,180,000 for the three-year period. Contractor performance will be measured by reviewing the required quarterly progress reports and on-site agency monitoring visits by County staff to monitor contract, fiscal, and program requirements.

REVIEW AND APPROVAL BY OTHERS: This item has been reviewed by HSS Contracts (Lori Ciabattini, Administrative Supervisor, (909) 388-0253) on June 7, 2004; the Office of County Counsel (Charles Larkin, Deputy County Counsel, (909) 387-4177) on June 10, 2004; and the County Administrative Office (Bea Valdez, Administrative Analyst, (909) 388-0211) on June 9, 2004.

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FINANCIAL IMPACT: Funding for this program is provided through a Substance Abuse Prevention and Treatment Block Grant. Funds will be used to pay 100% of the costs associated with these services. There is no local County cost. Appropriations and revenue in the amount of \$2,060,000 have been included in the Department's Fiscal Year 2004-05 proposed budget. The Department will include \$2,060,000 in its budgets for Fiscal Years 2005-06 and 2006-07, respectively.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and recommends approval as it will impose no local cost to the County and will result in increased services for residents of San Bernardino County.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Carol Hughes, Assistant Director, Department of Behavioral Health, (909) 387-0730